



3D Animation/Video

Syllabus/Contract

I, _____ and my parents/guardian understand that I am responsible for the following items to be able to have a successful experience in the 3D Animation class at PHS.

- A. Lessons for the class will be available at the PHS Photo website at <http://www.phsphoto.com/>. These lessons will be accessible within the classroom and from home. If a student wants the lesson to be printed out they should do so from their home or other location. Assignment evaluation sheets can be printed out in class when turning in assignments.
- B. STAT Schedule for all Animation classes is as follows:
Monday – Wednesday: 1st STAT
Thursday- Photo Club (no STAT)
Only students currently enrolled or previously have been in the class.
- C. To turn in work the student will put the items into their Assignment Notebook and put that notebook into the period's turn in tray. Students must have their name on the evaluation sheet for all assignments that are turned in for grading. If a project does not have student's name on it, -5 pts. will be deducted from the total score.
- D. Students will be responsible for any equipment that they have checked out. When students check out camera equipment, they need to return it in a timely manner (the next school day for overnight checkouts) and in the same condition as it was received. If any equipment check out is lost, stolen, or damaged, the student is responsible for replacement or repair of that equipment. The equipment is to be used in a respectable manner, and if the student misuses either the school's or another student's equipment, the student will have to pay for it. A camera "Camera Checkout Contract" must be signed by parent/guardian before cameras can be checked out to go home. Students need to fill out a "Checkout" form prior to each time they will want to take a camera home. The "checkout" form is located at the assistant's office.
- E. **Leaving the Classroom:** Leaving without permission will be considered as skipping. Any time that a student needs/wants to leave the classroom the student **MUST** have a pass given to the student by either the teacher or the teaching assistant. **Automatic after school SMC for skipping or leaving the classroom areas without permission. On the second offense it is Wednesday school and a third offense means a Parent Conference.**

To get a pass you must do the following:

- a. Find either the teacher or the adult teaching assistant and tell them your request to leave the room. Using the excuse that you couldn't find either the teacher or the assistant will not be accepted as at least one is in the classroom areas at all times.
- b. Have a photo ID card to be able to trade them for the Hall Pass and Photo Shooting Pass. The 3D Animation Class ID card will be the only one accepted for the Photo Shooting Pass.
- c. Upon returning to class the student is to give the pass to person the pass was received from and get their ID back. **DO NOT GIVE THE PASS TO ANOTHER STUDENT.**
- d. 5 hall passes allotted per semester. 3 extra credit points for each pass not used.

- F. Any misuse of the school's computers by a student can result in a lose of computer privileges for the whole school. This includes but not limited to going on the internet with out permission or going to internet sites that are not appropriate. This class will be following the "Education/Remediation Plan" for computer users at PHS. This plan is available on the PHS Photo website as "Student Computer Users Contract" and needs to be printed out, signed, and returned to the teacher by September 16th for the student to be able to continue using the computers in the class.
- G. Lab fee of \$15.00 needs to be paid by September 30th. Equipment will not be checked out if not paid.
- H. Grades will be updated weekly, however grades for project/ tests may take a little longer perhaps as much as 2 weeks.
- I. This class will use the district grading scale policy and grades can be checked via Parent or Student Access.
- J. Students are expected to have their cell phones and iPod devices turned off and put away. Students will be warned once and any time that the device is out it will be confiscated. The phone/iPod will be returned at the end of class. There will be times that the teacher will have you use your phone or iPod device to use the calendar on it. The only time these devices can be out is when the teacher gives permission.
- K. Tardiness: Students will have 3 "Grace" tardies after which for each tardy the student will be assigned a lunch detention. If there is a reason that a student will likely be consistently tardy he/she needs to communicate with the teacher to make a plan.
- L. No food, or soft drinks allowed in any of the photography rooms. All food or drink seen in the room will be confiscated and thrown away. Water will be allowed at a special table. Absolutely no food or drink anywhere else. **Gum** will be allowed unless teacher starts finding wrappers and gum under tables or on places that it should not be.
- M. I understand that certain types of photo images are not acceptable for school work. These include, but not limited to the following:
 1. Photos of Posters, other photos (such as on a vending machine), drawings, or any other image that someone has created. Includes images on the internet.
 2. Nude, pornographic, or sexual photos
 3. Photos of someone pretending to do a private bodily function
 4. Photos that put down another person or specific group of persons
 5. Rude or obscene gestures (ie...use of the middle finger) If a hand gesture is in a photo and if you even think that it may have rude or obscene meaning then out it goes. Better to be safe and don't use it or a project.
 6. Using someone else's work and/or giving someone you work to turn in for class, can result in both individuals receiving a zero (0) as a score for the assignment. **NO CHEATING!**
 7. Photographs that depict drug or alcohol use or promotion of.
 8. Unless otherwise stated in writing, you may not use any photos that include yourself in the picture.
 9. No pictures depicting violence to any living being.

Student signature - _____ Date:- _____
 Parent/Guardian signature- _____

Extra Credit Opportunity: Sign and return by September 14, 2011 and the student will receive 5 extra credit points to go into his/her point total.